

POKEGAMA TOWNSHIP
APPROVED REGULAR BOARD MEETING MINUTES
MARCH 14TH, 2024

Chairman Terry Peterson called the meeting to order at 7:00 pm and the Pledge of Allegiance was said. Supervisors who were present were Wayne Whited, Dave Deutschlander. Also, present Treasurer Emeri Hagfors, Zoning Administrator Gordy Johnson, Administrative Clerk Christy Belsheim. Not present Darrin Freetly, Jason Zastera.

AGENDA

Terry Peterson **motioned** Dave Deutschlander seconded to approve the agenda as written. All in favor motion carried.

APPROVE MINUTES

Wayne Whited **motioned** Dave Deutschlander seconded to approve the minutes from the February 8th, 2024 Regular Board Meeting as written. All in favor motioned carried.

PAYROLL

Terry Peterson **motioned** Dave Deutschlander seconded to approve check # 14412 through check #14431 includes PERA, IRS and MN Revenue. For a total of \$15,147.20 All in favor motion carried.

SEWER

Wayne Whited **motioned** Dave Deutschlander seconded to approve check # 3591, 3592,3594,3595,3596 and ECE EFT \$1,665.93 for a total of \$178,366.65. All in favor motion carried. Wayne Whited **motioned** to approve check # 3593 for \$49,770.00. Wayne Whited yes, Dave Deutschlander yes, Terry Peterson abstains due to conflict of interest. Motion carried.

TOWNSHIP

Dave Deutschlander **motioned** Wayne Whited seconded to approve check #14432 through check # 14447 & EFT Viastat \$176.64 and Verizon EFT for \$165.10. for a total of \$12,669.61. All in favor motion carried.

TREASURER

Treasurer Emeri Hagfors read off the ending balance in each account with a total ending balance of \$559,399.66. Hagfors read off the cash on hand in the sewer account \$559,783.83. She mentioned a CD at Stearns Bank term is up on March 21, 2024. Terry Peterson **motioned** and Dave Deutschlander seconded to grant Emeri Hagfors permission to reinvest the CD at Stearns Bank due on March 21, 2024, Hagfors is to check around for the best interest rate and term

available. Terry Peterson **motioned** Dave Deutschlander seconded to accept the treasurer report as given. All in favor motion carried.

BUILDING

- A. Dave Deutschlander stated we are holding off on the shop addition for now.
- B. Signs for above the door and street sign Terry Peterson will look into replacing them.
- C. The doors to the town hall are not closing and locking properly Peterson suggested to change to electronic locks. It was mentioned once the frost goes out of the ground they should start working properly.
- D. We received an estimate for landscaping around the building. Deutschlander commented the siding needs to be fixed first before we do the landscaping. It was recommended to get another bid for the landscaping. Peterson and Whited will check into the siding replacement for next month.

CLERK

Administrative Clerk Christy Belsheim gave an update on the elections. The Presidential Nomination Primary there was 286 voters. The Township Election had 318 voters.

Zoning – None

FIRE

There is a fire district meeting at Pine City Township on Wednesday March 20th, 2024 at 6:00 pm. Wayne Whited will attend.

ROADS

- A. The township received two gravel bids. Rydberg & Sons, Inc \$15.47 c.y., Bjorklund Companies \$16.82 c.y. Wayne Whited **motioned** Terry Peterson seconded to accept Rydberg & Sons, Inc. gravel bid for \$15.47 a c.y. All in favor motion carried.
- B. It was mentioned we should dust coat in May this year. Clerk Belsheim will contact Envirotech.

SEWER

- A. Clerk Belsheim explained she is taking over the sewer billing and would be nice to have software support from Banyon. Terry Peterson **motioned** Wayne Whited seconded to purchase the Banyon software support for one year. Terry Peterson **motioned** Dave Deutschlander seconded to start the process to pay the sewer user fees online. All in favor motion carried.
- B. Peterson mentioned the 8 new control panels that were on the capital improvement plan are complete. All of the control panels are now replaced.

- C. The personal lift stations we charge to the home owner for electric is a lot of administrative work to add on the extra charge \$1.00-\$2.00 to their sewer bills. For the little money in return, it is not worth the administrative work. Terry Peterson **motioned** Dave Deutschlander seconded to absorb the cost on the personal lift stations. All in favor motion carried.

NEW BUSINESS

The Pine County Township Officers meeting is on March 30th, 2024 at 9:00 am at the Hinckley Community Center.

OLD BUSINESS

Terry Peterson **motioned** Wayne Whited seconded to order 8 Lenovo Tablet with cases. All in favor motion carried.

AGENDA REQUEST – none

PUBLIC COMMENT

A suggestion was made to print the agenda on both sides of the paper. Zoning Administrator Gordy Johnson thanked Dave Deutschlander for his years of service to the township. Deutschlander has been a township supervisor for 21 years for many of those years he served as chairman. Peterson presented him a plaque.

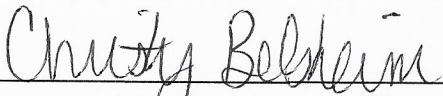
CORRESPONDENCE – None

REMINDERS

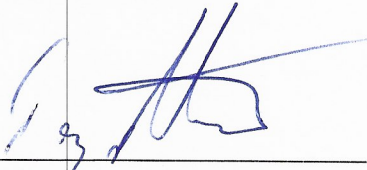
- A. Planning Commission March 18th, 2024 at 7:00 pm
- B. Reorganizational Meeting April 11th, 2024 at 6:00 pm
- C. Regular Board Meeting April 11th, immediately following the Reorg Meeting
- D. Board of Appeal and Equalization April 23rd, 2024 at 9:00 am

ADJOURN

Terry Peterson **motioned** Dave Deutschlander seconded to adjourn the March 14th, 2024 Regular Board Meeting. All in favor motion carried. Meeting adjourned at 7:35 pm



 Christy Belsheim
 Administrative Clerk



 Terry Peterson
 Chairman