

**POKEGAMA TOWNSHIP  
APPROVED REGULAR BOARD MEETING MINUTES  
SEPTEMBER 8<sup>TH</sup>, 2022**

Chairman Dave Deutchlander called the meeting to order at 7:01 pm and the Pledge of Allegiance was said. Supervisors who were present was Terry Peterson, Dean Swenson and Jason Zastera. Also, who were present was Zoning Administrator Gordy Johnson, Treasurer Darla Hall and Administrative Clerk Christy Belsheim. Not present Supervisor Wayne Whited

AGENDA

Chairman Dave Deutschlander **motioned** Jason Zastera seconded to approve the agenda as written. All in favor motioned carried.

APPROVE MINUTES

Dean Swenson **motioned** Terry Peterson seconded to approve the August 11<sup>th</sup>, 2022 Regular Board Meeting minutes as written. All in favor motion carried.

PAYROLL

Jason Zastera **motioned** Terry Peterson seconded to approve payroll claims check # 13639 through check # 13652 and check # 13684 through check # 13695 for a total for \$13,636.50. All in favor motion carried.

SEWER

Terry Peterson **motioned** Dave Deutschlander seconded to approve check # 3435 through check # 3438 and check # 3440 through check # 3342 and voided check # 3443 for total of \$9,047.01. All in favor motion carried. Dean Swenson **motioned** Jason Zastera seconded to approve check # 3439 for \$12,616.10. Dave Deutschlander yes, Dean Swenson yes, Jason Zastera yes Terry Peterson abstains due to conflict of interest. Motion carried.

TOWNSHIP

Terry Peterson **motioned** Dean Swenson seconded to approve check # 13653 through check # 13678 and check # 13680 through check # 13683 and check # 13696, and EFT \$175.74 for a total of \$37,228.23 All in favor motion carried. Dave Deutschlander **motioned** Jason Zastera seconded to approve check # 13679 for \$8,150. Dave Deutschlander yes, Dean Swenson yes, Jason Zastera yes, Terry Peterson abstains due to conflict of interest. Motion carried. Dave Deutschlander **motioned** Terry Peterson seconded to void check # 13529 and check # 13526 all in favor motion carried. Terry Peterson **motioned** Dave Deutschlander seconded to approve check # 13697 and check # 13698 for a total of \$274.07. Dave Deutschlander yes, Dean Swenson yes, Terry Peterson yes, Jason Zastera abstains due to conflict of interest. Motion carried.

TREASURER

Treasurer Darla Hall gave the treasurer report she read off the ending balances in each account for a total ending balance of \$555,302.85. Treasurer Hall explained at the last regular board meeting the board passed a motion to invest in 2CD's for \$150,000 each with interest rate at 2.08% for 24 months. She stated when she set it up at the bank there was a better rate for a shorter amount of time, 18 months with 2.65%. Also, there is a cd coming due soon. Terry Peterson **motioned** Dean Swenson seconded to reinvest the cd with the best rate. All in favor motion carried. Dave Deutschlander **motioned** and Dean Swenson seconded to approve the treasurer report as given. All in favor motion carried.

### BUILDING DEPARTMENT

Chairman Dave Deutschalnder stated the lumber yard is done with the pricing for the shop addition. It will be discussed at the next regular board meeting. The septic has been moved for the addition.

### CLERK

- A. Jacob Kruse submitted a petition to alter and vacate a portion of Island Resort Road that runs through his property. After submitting the petition, he has reported verbally to Zoning Administer Gordy Johnson that he will not be altering or vacating Island Resort Road.
- B. The Administrator Clerk Christy Belsheim mentioned there was a public hearing for Floppy Crappie and Wings North for their off-sale liquor license. The state was viewing them as new licensees. They both were approved at the public hearing on August 30, 2022.
- C. The clerk will be submitting the 2023 levy certification to the county this month.
- D. MAT District 7 Director has resigned and censured MAT is working on a replacement.
- E. MAT Annual Conference is October 14-15 in St. Cloud if interested sign up online.

### ZONING DEPARTMENT

- A. Zoning Administrator Gordy Johnson had copies of the public nuisance ordinance. The board of supervisors looked over the ordinance with a few concerns and had a long discussion. After the discussion Zoning Administrator will make the changes to the ordinance. Some concerns are how to in force the ordinance and spending money to clean up properties and the property owners not keeping them clean.
- B. Zoning Administrator Gordy Johnson mentioned Riverview Road is in the process to be vacated, there are some properties that will be affected and we may have to get our attorney involved.
- C. Zoning Administrator suggested we should charge a fee for vacating a road because it does cost the township money. Terry Peterson **motioned** Dave Deutschlander seconded to add to the fee schedule a vacating road fee of \$400 plus legal fees. All in favor motioned carried.

ROADS

- A. The township received a call suggesting to put up a 20 MPH speed limit sign on Linden Tree Road. After a discussion the board of supervisors decided to leave it as is.
- B. Road Supervisor Jason Zastera suggested we wait until spring to do the ditching on Sod Road due to it being so late in the year.

FIRE/ANNEXATION

- A. Supervisor Jason Zastera stated he has been getting phone calls regarding the fire contract. The City of Pine City has said the townships that have not signed the fire contract there will be no fire coverage as of January 1<sup>st</sup>, 2023 for those townships. Terry Peterson **motioned** and Dave Deutschlander seconded to sign the fire contract for January 1<sup>ST</sup>, - December 31<sup>st</sup>, 2023. All in favor motion carried.
- B. Zoning Administrator Gordy Johnson mentioned at the next fire district meeting on September 21<sup>st</sup> there will be an attorney here giving a presentation on how to form a fire district. Dave Deutchlander **motioned** Jason Zastera seconded Pokegama Township will pay for the attorney’s presentation and Pokegama Township will be reimbursed by the other townships. All in favor motion carried.
- C. There was a sample contract for Brook Park Fire Department in the meeting packets. It was emailed to Wayne Whited with the market value amounts. We are waiting to hear from Brook Park.

SEWER

- A. Supervisor Dean Swenson stated everything is going good with the sewer.
- B. Pokegama Shores RV Resort owner Jacob Kruse has submitted a letter regarding sewer access charges for his expansion of 24 units. In his letter, written to the township it states what his previous charges were for each phase. The sewer access charges were \$21,000 for Phase 1 and \$21,000 for Phase 2 for a total of \$42,000. This agreement was drawn up in 2015 by Pokegama Townships attorney Mike Couri. Pokegama Shores RV Resort is looking for a similar agreement for the 24-unit expansion. After a lengthy discussion. A decision was made to charge \$75,600 for sewer access charges using the following formula.

$$24 \text{ units} \times 100 \text{ RV daily} = \$2,400$$

$$2,400 \div 246 \text{ REU} = 9$$

$$8,400 \times 9 = 75,600$$

Terry Peterson **motioned** Dean Swenson seconded to charge a sewer access charge of \$75,600 for Pokegama Shores RV Resort 24-unit expansion. All in favor motion carried.

- C. The board of supervisors tabled the sewer usage fees for Pokegama Shores RV Resort Resolution 2022-10 after a lengthy discussion. It will be discussed at the next Regular Board Meeting.
- D. Sewer Usage Fees Resolution 2022-9 Administrative Clerk Christy Belsheim explained a resolution for sewer usage fees needs to be updated annually per the sewer ordinance.

The fees have not changed. Jason Zastera **motioned** Terry Peterson seconded to accept Resolution 2022-9 Sewer Usage Fees. All in favor motion carried.

- E. Sewer Extension Audrey Gayle will be done this year. The sewer extension on Sunset Trail is in the process. There needs to be a petition for the easement before anything else can be done.
- F. Treasurer Darla Hall has written a letter to Pokegama Lake Resort RV Park regarding the adjustments made to the May 2022 bill stating this is a one-time adjustment.
- G. Pokegama Lake Resort RV Park is planning on possibly extending 40-60 units.

NEW BUSINESS

Township Attorney Couri and Ruppe will be increasing their fees effective January 1<sup>st</sup>, 2023

OLD BUSINESS

PUBLIC COMMENT

CORRESPONDENCE


REMINDERS

- A. Next Planning Commission Meeting September 19<sup>th</sup>, at 7:00 pm
- B. Next Regular Board Meeting October 13<sup>th</sup>, at 7:00 pm
- C. Township Legal Seminar September 17<sup>th</sup> 9:00am-4pm Rutledge City Hall
- D. Next Fire District Meeting September 21<sup>st</sup>, at 7:00 pm Pokegama Town Hall

ADJOURN

Dave Deutschlander **motioned** Dean Swenson seconded to adjourn September 8<sup>th</sup>, 2022 Regular Board meeting. All in favor motion carried. Meeting adjourned at 9:05 pm

  
 Christy Belsheim  
 Administrative Clerk

  
 Dave Deutschlander  
 Chairman