

**POKEGAMA TOWNSHIP  
APPROVED REGULAR BOARD MINUTES  
JANUARY 13, 2022 AT 7:00 PM**

Vice Chairman Terry Peterson called the meeting to order at 7:00 pm and the Pledge Allegiance was said. Supervisors who were present were Wayne Whited and Jason Zastera. Also, who were present was Administrator Clerk Christy Belsheim, Treasurer Darla Hall, and Zoning Administrator Gordon Johnson. Chairman Dave Deutschlander and Supervisor Dean Swenson were not present.

AGENDA

Terry Peterson **motioned** and Jason Zastera seconded to accept the agenda as written. All in favor motioned carried.

APPROVE MINUTES

Jason Zastera **motioned** and Terry Peterson seconded to approve the Regular Board Meeting Minutes from December 9<sup>th</sup>, 2021 as written. All in favor motioned carried.

PAYROLL CLAIMS

Jason Zastera **motioned** and Wayne Whited seconded to approve payroll claims check #13304 through check # 13311 & check #13315 through check #13325, for a total of \$13,417.75. All in favor motioned carried.

SEWER CLAIMS

Wayne Whited **motioned** and Terry Peterson seconded to approve sewer claims check # 3366 through check #3375 for a total of \$45,953.80. All in favor motioned carried.

TOWNSHIP CLAIMS

Jason Zastera **motioned** and Wayne Whited seconded to approve township claims check #13312 through check #13314 & check # 13326 through check #13343 & EFT \$175.74 for a total of \$38,475.03 All in favor motioned carried.

TREASURER REPORT

Treasurer Darla Hall went through the cash control statement reading off the ending balances in each account for a total ending balance \$666,071.05. She stated that the extra money from the Mn Dept Rev received last month was covid relief money and she transferred it to the right fund. She also discussed she will be meeting with the Auditor later next week or the week after. The Auditor will be doing years 2019,2020, & 2021. Treasurer Hall mentioned all the state reports for payroll are completed for 2021. Wayne Whited **motioned** and Jason Zastera seconded to accept the treasurers report as given. All in favor motion carried.

BUILDING DEPARTMENT

Shop addition we are still looking for contractors.

CLERK

Administrator Clerk Christy Belsheim stated the Board of Appeal and Equalization will be held at the Pokegama Townhall on Tuesday April 19<sup>th</sup>, 2022 at 9:00 am. The equalization training must be completed online by February 1<sup>st</sup>, 2022.

The Administrative Clerk had the election judge list needing approval for the Township Election that will be held on March 8<sup>th</sup>, 2022. The list includes Christy Belsheim, Darla Hall, Anita Sparks, Elaine Garraghty, Marge Olson, Pauline Royce, Arla Kuss, Germaine Hoschka, Pat Waggoner, Victoria Sigurdson, Bette Holdorff, Connie Lewis, Wendy Nelson, John Vossberg. Terry Peterson **motioned** and Wayne Whited seconded to approve the election judge list for the Township Election on March 8<sup>th</sup>, 2022. All in favor motioned carried.

The Administrative Clerk had Resolution 2022-01 Appointing the 2022 Absentee Ballot Board Christy Belsheim, Darla Hall, Anita Sparks, Elaine Garraghty, Marge Olson, Pauline Royce, Arla Kuss, Germaine Hoschka, Pat Waggoner, Victoria Sigurdson, Bette Holdorff, Connie Lewis, Wendy Nelson, John Vossberg. Terry Peterson **motioned** Jason Zastera seconded to adopt Resolution 2022-01 Appointing the 2022 Absentee Ballot Board for the Township Election March 8<sup>th</sup>, 2022. All in favor motioned carried.

The Board of Audit Meeting will be February 10<sup>th</sup>, 2022 at 6:00 pm. The Administrative Clerk also mentioned she ordered the printer/copier. It is on backorder. The old one is still working.

ZONING DEPARTMENT

Zoning Administrator Gordy Johnson explained the code of Ordinances 2022. The Code of Ordinance 2022 is an ordinance amending the definitions, use classifications, vegetation requirements in the shoreland management ordinance, along with the fee schedule and conditional use performance section in the Township Zoning Ordinance. Terry Peterson **motioned** Jason Zastera seconded to adopt Resolution 2022-2 accepting the recommendation of the Planning Commission for the adoption of the Code of Ordinance 2022. All in favor motioned carried.

Zoning Administrator Gordy Johnson stated at the Planning Commision meeting they discussed the Dogs Running at Large Ordinance. It is to our understanding the county will not renew the dogs running large contract, if there is an issue the county will not back it. It would have to go through our own attorney. After some discussion it was recommended that we have the Dogs Running at Large Ordinance reversed. There will have to be a public hearing. Zoning

Administrator Gordy Johnson stated that it will be discussed at the next Planning Commission Meeting.

#### ROADS

The roads are looking good. The new compressor is installed. It was recommended to put the old compressor and the lawn mower up on sealed bid. Terry Peterson **motioned** and Wayne Whited seconded to put the old air compressor and the lawn mower on sealed bid. All in favor motioned carried.

#### FIRE

The City of Pine City Administrator Scott Hildebrand and the Pine City Fire Chief Tom Miller were present to respond to attorney Mike Couri's letter regarding the fire contract. There was a very lengthy discussion on the fire contract and nothing was decided on.

#### SEWER

Some pumps were tripping out when it was cold. Lift station #6 has two new pumps that were installed. One of the old pumps taking out is still usable. It will be used as a backup pump.

NEW BUSINESS- None

OLD BUSINESS- None

AGENDA REQUESTS- None

PUBLIC COMMENT - None

CORRESPONDENCE None

#### REMINDERS

- A. Planning Commission for January 17<sup>th</sup>, 2022 is canceled
- B. Board of Audit February 10<sup>th</sup>, 2022 at 6:00 pm
- C. Next Regular Board Meeting February 10<sup>th</sup> 2022 immediately to follow Board of Audit
- D. Township Election March 8<sup>th</sup>, 2022 10:00 a.m. to 8:00 p.m.
- E. Board of Appeal and Equalization April 19<sup>th</sup>, 2022 at 9:00 am

#### JUNK MAIL

Terry Peterson **motioned** Wayne Whited seconded to destroy the junk mail. All in favor motioned carried.

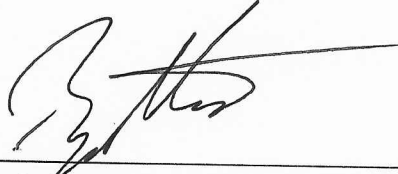
#### ADJOURN

Terry Peterson **motioned** Jason Zastera seconded to adjourn the January 13<sup>th</sup>, 2022 Regular Board Meeting. All in favor motioned carried meeting adjourned at 8:25

Submitted By:



Christy Belsheim  
Administrative Clerk  
Pokegama Township



Terry Peterson  
Vice Chairman  
Pokegama Township