

**POKEGAMA TOWNSHIP
APPROVED REGULAR BOARD
MEETING MINUTES JULY 13TH, 2023**

Chariman Terry Peterson called the meeting to order at 7:00 pm and the Pledge of Allegiance was said. Supervisors who were present was Dave Deutschlander, Dean Swenson, and Jason Zastera. Also, who were present was Administrative Clerk Christy Belsheim, Treasurer Darla Hall, Zoning Administrator Gordon Johnson. Not present Wayne Whited

AGENDA

Zoning Administrator Gordon Johnson requested to add under Zoning, tax forfeiture land. Dave Deutschlander **motioned** Terry Peterson seconded to approve the July 13th, Regular Board Meeting Agenda with one addition under Zoning, tax forfeiture land. All in favor motion carried.

APPROVE MINUTES

- A. Dave Deutschlander **motioned** Dean Swenson seconded to approve the June 8th, 2023 Regular Board Meeting Minutes as written. All in favor motion carried
- B. Terry Peterson **motioned** Jason Zastera seconded to approve the June 28th, 2023 Special Meeting Minutes as written. All in favor motion carried.

PAYROLL

Jason Zastera **motioned** Terry Peterson seconded to approve check #14095 through check #14116 includes PERA, IRS, Mn Dept of Revenue for a total of \$17,590.13. All in favor motion carried.

SEWER

Dean Swenson **motioned** Terry Peterson seconded to approve check #3519 through check #3526 & ECE EFT \$768.74 for a total of \$8,939.26. All in favor motioned carried. Dean Swenson **Motioned** Dave Deutschlander seconded to approve check #3527 & check #3528 for a total of \$192,411.30 Dave Deutschlander yes, Dean Swenson yes, Jason Zastera yes, Terry Peterson abstains due to conflict of interest. Motion carried. Treasurer Darla Hall explained the total bill for the new control panels. There was not enough in the fund to pay in full. We made a partial payment and will pay the remaining in August. Otherwise, we may need to cash in a cd in September.

TOWNSHIP

Dave Deutschlander **motioned** Jason Zastera seconded to approve check #14117 through check #14131 & EFT Viastat \$174.74, EFT Verizon \$162.65 for a total of \$58,418.23. Terry Peterson **motioned** Jason Zastera seconded to approve check #14133 to Rydborgs for \$11,317.32. All in favor motion carried. Dave Deustschlander **motioned** Dean Swenson seconded to approve

check #14132 for \$52,714.94. Dave Deutschlander yes, Dean Swenson yes, Jason Zastera yes, Terry Peterson abstains due to conflict of interest. Motion carried.

TREASURER

Treasurer Darla Hall stated we have received the first part of the levy check and went over the cash control statement reading the ending balances in each account. General \$71,630.39, Road & Bridge \$274,398.16, COVID \$140,731.05, Equipment \$21,042.25, Zoning \$38,803.18, Fire \$97,501.41, Shop \$60,909.89, Total ending balance \$705,007.33. Administrative Clerk Christy Belsheim explained the road and bridge funds ending balance was for June 30th, and her July claims totaled \$113,587.31 for dust coating, culverts and some spot graveling making the ending fund balance \$160,810.85. Chairman Terry Peterson stated we still have more graveling to do and a few more culverts leaving a low balance in the fund. Also, mentioned we are still waiting on FEMA to declare an emergency for the spring flooding. Terry Peterson **motioned** Dave Deutschlander seconded to approve the treasurers report as given. All in favor motion carried.

BUILDING

Still waiting for a spec list.

CLERK

Clerk Belsheim stated the Township legal Seminar is September 16th, in Rutledge, and the Township District 7 Meeting is August 10th in Cambridge.

ZONING

Zoning Administrator Gordy Johnson explained we passed Resolution 2023-3 authorizing the acquisition of tax forfeited land for road right of way on April 13th, 2023. The property owner had a survey done and part of his pole shed is on the property. ZA Gordy Johnson suggested we write a letter stating if we do anything with the road right of way. We will have to come up with an agreement at the time. Dave Deutschlander **motioned** Dean Swenson seconded to write a letter stating if we do anything with the right of way. We will come to an agreement on what needs to be done. All in favor motion carried.

ROADS

- A. Jason Zastera stated he is resigning from road supervisor duties. He does not have the time anymore. He is still willing to help. Wayne Whited will be taking over road supervisor and Jason Zastera will be assistant road supervisor.
- B. There was a discussion on the Island Resort Road Subordinate Service District on how to divide the cost of paving the road. Dave Deutschlander **motioned** Terry Peterson seconded to use the following percentages Pokegama lake Resort RV, MHC 76%, Pokegama Shores RV 12%, Floppie Crappie 4%, 19 individuals 7%. All in favor motion carried.

FIRE

The Board of Supervisors looked over the Service Planning Grant Program Application, that Gordy had filled. Clerk Belsheim will send the application to the Fire District. There was a brief discussion on the City of Pine City's fire contract. The decision was made to wait to approve the City of Pine City's contract until after the next fire district meeting.

SEWER

- A. Sewer Supervisor Dean Swenson stated every is going well. Lift station #7 electric bill was high for the month. We will watch and monitor it for next month. Next, Terry Peterson mentioned jetting is almost done for the year and the 8 panels are switched over.
- B. Chairman Terry Peterson explained Pokegama Lake RV, MHC want to go back to set rate. Their sewer bills have been high with the flow meters. He would like the sewer committee to take on more and look into it. We are still waiting on the engineer's report to come back. There was a brief discussion on finding a different engineer. Zoning administrator Gordy Johnson stated he would like to give Tom Dye one more month. The decision made was to give Tom Dye one more month and if we do not get what we are looking for we will look into a different engineer.

NEW BUSINESS – NoneOLD BUSINESS


- A. Clerk Belsheim explained last month they denied the Floppie Crappie liquor license due to unpaid sewer user fees. It was brought to her attention that they could not deny the liquor license because of the unpaid sewer user fees. However, Treasurer Darla Hall stated they have unpaid liquor license fees. The Board decided to deny the Floppie Crappie liquor license due to unpaid liquor license fees.
- B. Clerk Belsheim mentioned she did not write up the resolution for the ARPA funds. She talked to a MAT trainer and we have until December 31, 2024 to allocate the funds.

AGENDA REQUEST – NonePUBLIC COMMENT – NoneCORRESPONDENCE- NoneREMINDERS

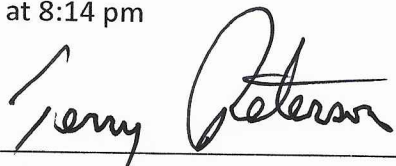
- A. Planning Commission Monday, July 17th, 2023 at 7:00 pm
- B. Fire District at Pine City Township, Wednesday, July 19th, 2023 at 7:00 pm
- C. Regular Board Meeting Thursday, August 10th, 2023 at 7:00 pm

ADJOURN

Dave Deutschlander **motioned** Terry Peterson seconded to adjourn the July 13th, 2023 Regular Board Meeting. All in favor motion carried. Meeting adjourned at 8:14 pm



Christy Belsheim
Administrative Clerk



Terry Peterson
Chairman